



Uganda Cancer Institute

Upper Mulago Hill Road, P.O. Box 3935, Kampala, Uganda, Tel: +256414540410

Fax: +256414530729 Web: www.uci.or.ug

JOB ADVERT

The Uganda Cancer Institute together with support from Pfizer are implementing a project titled **“Improving breast cancer care coordination in Uganda: an apprenticeship program for primary care providers and patient navigators (IBCCC project)”**

The goal of the project is to strengthen breast cancer care coordination in Uganda through training primary care providers and community patient navigators; to improve effectiveness and efficiency of multidisciplinary care, referral pathway, and access to treatment, follow-up care and resource utilization.

The project aims are; 1) Train primary care providers from five regional Hospitals to facilitate early diagnosis, initial surgical treatment, timely referral and follow-up care to patients with breast cancer; 2) Train community patient navigators across Uganda to expand access to breast cancer screening, awareness, timely referral, treatment compliance, and provision of psychosocial support, so as to reduce patient delay; 3) Conduct outreaches to women living in hard-to-reach communities and deliver educational community-based talks to mobilize community participation in breast cancer screening, and early detection, so as to downstage the proportion of women presenting with advanced breast cancer; 4) Co-ordinate multi-disciplinary breast cancer tumour board meetings with primary care providers to increase care coordination and effective resource utilization between UCI and regional hospitals, thereby consolidating trainees' experiences in decision making, clinical judgement and accountability regarding care for women with breast cancer in Uganda.

Applications are invited from suitably qualified individuals to fill the under listed position under the Uganda Cancer Institute - IBCCC project.

JOB DESCRIPTION

Job Title:	Project Manager	Division:	Grants Management
Directorate:	East African Centre of Excellence	FLSA:	Non-Exempt
Location:	Mulago, Kampala Uganda	Travel Required:	No

Reports to:	Project Principal Investigator	Position Type:	Full-Time
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Roles and Responsibilities

Roles	Description
Project and Budget Management (60%)	<ol style="list-style-type: none"> 1. Contribute to design of the project implementation plan 2. Develop communication strategies for community activities 3. Coordinate training activities for health-care workers and patient navigators 4. Coordinate multi-disciplinary breast cancer tumour boards at the UCI 5. Manage expenses, budgets and finance reports 6. Coordinate project meetings in discussion with the principal investigator 7. Contribute towards 6 monthly reports to the sponsor
Research Activities (30%)	<ol style="list-style-type: none"> 1. Contribute towards design and review data collection tools 2. Basic statistical analysis, and reporting 3. Manage study data to ensure quality 4. Coordinate research meetings 5. Prepare and Coordinate IRB ethics applications
Quality Assurance (10%)	<ol style="list-style-type: none"> 1. Coordinate project staff and monitor quality output 2. Contribute towards project research SOPs 3. Training project staff in SOPs 4. Monitoring compliance with project procedures 5. Overseeing reports from other project staff

Qualifications and Education Requirements

- ❖ Degree: MB.ChB, Nursing or any other health related qualification
- ❖ Professional Registration: UMDPC or equivalent
- ❖ At least 2 years' research project related experience
- ❖ HSP and GCP training
- ❖ Interests: Clinical Oncology

Additional Attributes

- ❖ IT skills – Computer literacy (MS Word and Excel)

- ❖ Management experience: Projects/Research
- ❖ Statistical Skills
- ❖ Team skills: Planning/organizational/communication
- ❖ Innovation skills
- ❖ Problem solving skills

Interested applicants should submit their profiles addressed to the Executive Director Uganda Cancer Institute by email to sharon.kwagala@uci.or.ug. **The deadline for receipt of applications is 8th January 2021.** Details of the job descriptions and specifications for the position can be accessed on the UCI website: www.uci.or.ug.



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